

**APPLICATION FOR ADMISSION IN 2010 AT SECONDARY TRANSFER**  
**ST CLEMENT DANES SCHOOL**

Chenies Road, Chorleywood, Hertfordshire WD3 6EW. Telephone for Admissions 01923 286680

Please complete this form in **black ink** and **block capitals** and return it **unfolded** to the Admissions Officer at the above address not later than **23 October 2009**. Should you wish to receive an acknowledgement of your application, please stamp and self address the postcard in this pack. All Secondary Transfer applicants must complete the **SECONDARY APPLICATION FORM** in addition to the St Clement Danes Application Form.

CHILD'S SURNAME:.....

CHILD'S FORENAMES:.....

GENDER:                     MALE                     FEMALE      (please tick)

DATE OF BIRTH:..... AGE ON 1 SEPTEMBER 2010: .....

PERMANENT HOME ADDRESS: *(at time of application)*.....

.....

POSTCODE:..... HOME TELEPHONE NO:.....  
(Not a mobile number)

NAME FATHER/GUARDIAN: .....

NAME MOTHER/GUARDIAN:.....

DAYTIME TELEPHONE NO/MOBILE NO: .....

PRESENT SCHOOL:..... SCHOOL TELEPHONE: .....

<p><b>Before continuing, please read carefully the Admission Criteria on the back of this form and the Admission Policy available in the school prospectus to ensure that your application is completed appropriately. PLEASE TICK THE ADMISSIONS CRITERIA by which you wish your child to be considered. You may wish your application to be considered under more than one criterion.</b></p> <p style="text-align: center;">1 <input type="checkbox"/>      2 <input type="checkbox"/>      3 <input type="checkbox"/>      4 <input type="checkbox"/>      5 <input type="checkbox"/>      6 <input type="checkbox"/>      7 <input type="checkbox"/></p> <p>The test for Musical Aptitude (criterion 4) will take place on Tuesday 10th November 2009 at 4.30pm The test for Academic Ability (criterion 5) will take place on Saturday 21st November 2009. You will be contacted regarding the arrangements for tests after the closing date for applications.</p>
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SIBLING CONNECTION (Please tick)  YES       NO (If yes, please complete the following)

Full name:.....

Dates of attendance: From:..... To:.....

Tutor Group if still in attendance: .....

If you wish to attach a letter of support to your application please do so but it is not obligatory as places are allocated in accordance with the school's Secondary Transfer Admissions Criteria and Policy.

To the best of my knowledge the information given by me in connection with this application is correct and I agree to notify the Headteacher immediately of any change of my address or other circumstances.

I have completed the Secondary Application Form and returned it to my Local Authority.

Signed..... (Parent/Guardian)                    Date.....

**PLEASE DO NOT FOLD THIS FORM**



## ADMISSION CRITERIA FOR SECONDARY TRANSFER 2010

The school is a Voluntary Aided Co-educational all ability Secondary School. The Admissions Committee of the Governing Body, which includes the Headteacher, is responsible for all admissions to the school.

The 11+ intake at the school will be 208 students.

### How places are allocated

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. The Governors will fulfil their legal obligation to allocate a place to an applicant who is in Public Care.
2. 10% of places, for students whose permanent home address is closest to the school. The distance will be measured using the "shortest designated route" as determined by Hertfordshire Local Authority.
3. Children with a brother or sister currently attending the school and who will still be in attendance at the school on the date of admission.
4. Up to 10% of places, for students demonstrating musical aptitude as determined by test during the Autumn term.
5. Up to 10% of places, for students demonstrating academic ability. This will be determined by test during the Autumn term and places awarded in merit order.

*Additional information giving details of the musical aptitude test and the academic ability test are available in the General Information booklet which can be found in the back of the prospectus and also within the Admissions Policy.*

6. Distance places will be allocated on the basis of proximity to the school, with priority given to **WD3 postcodes only**. The distance will be measured using the "shortest designated route" as determined by Hertfordshire Local Authority.
7. Any remaining places will be allocated on the basis of proximity to the school, **outside the WD3 postcode area**. The distance will be measured using the "shortest designated route" as determined by Hertfordshire Local Authority.

Children with Statements of Special Educational Needs are not subject to the oversubscription criteria and parents are advised to read the Secondary Transfer Admissions Policy.

Parents have a right to appeal against non-admission to the school. If you wish to appeal against the Governors' decision not to award you a place, then you will need to write to the Appeals Administrator, c/o St Clement Danes School, Chenies Road, Chorleywood, Hertfordshire WD3 6EW.

**Parents are strongly advised to read the school's prospectus, admissions policy and information regarding the Musical Aptitude test and Academic Ability test before submitting their application.**

**Further information regarding admission to St Clement Danes School can also be found on the school website [www.stclementdanes.org.uk](http://www.stclementdanes.org.uk)**